

**KAY BAILEY HUTCHISON CONVENTION CENTER DALLAS**

**PLUMBING ORDER**



Remit to: **KBHCCD**  
**ATTN: CONVENTION SERVICES**  
**650 S. GRIFFIN ST.**  
**DALLAS, TX 75202**

Phone: (214) 939-2726 Fax: (214) 939-2740

Please type or print all exhibitor information

**DEADLINE DATE:**

To receive discount rates, this order with payment must arrive in our offices prior to the above date; otherwise standard rates plus time and material apply.

Exhibiting Firm Name	Booth No.	Tel No.	
Address	City	State	Zip
Contact at Show	Email Address	Date	

**PAYMENT POLICY \*\*IMPORTANT\*\* THIS SECTION MUST BE COMPLETED BEFORE THIS ORDER CAN BE PROCESSED.**

**A CREDIT CARD NUMBER IS REQUIRED AS A DEPOSIT AGAINST ADDITIONAL LABOR AND/OR SERVICES. PAYMENT OF ANY BALANCES MAY BE MADE BY COMPANY CHECK UPON REQUEST AT THE SERVICE DESK, BUT A CREDIT CARD MUST BE ON FILE.**

**ANY BALANCE OUTSTANDING AS OF THE CLOSE OF SHOW WILL BE CHARGED TO YOUR ACCOUNT.**

AMEX  
  VISA  
  MC  
  DISCOVER  
  DINERS  
 Credit Card No. \_\_\_\_\_ Exp. Date \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Print Name \_\_\_\_\_

**THIRD PARTY BILLING** - The exhibiting firm is primarily responsible for payment of all charges. We will bill third party/display house provided there is a credit card on file and they have a satisfactory credit history with the KBHCCD-SPECTRA.

Display House/Third Party	Contact at Show		
Address	City	State	Zip
Name (Print)	Authorized Signature		

COMPRESSED AIR: 90-100 LBS. PSI	*NOTIFICATION REQUIRED BY DEADLINE DATE FOR D AND E HALLS	DISCOUNT	STANDARD	AMOUNT
QUANTITY _____	_____ SERVICE CHARGE FOR EACH CONNECTION AT REAR OF BOOTH	\$200.00	\$250.00	
	_____ EACH ADDITIONAL OPENING WITHIN THE SAME BOOTH	\$80.00	\$110.00	
Size of connections _____ CFM _____ PSI	Number of connections _____	*plus time and material		
24 HOUR SERVICE REQUIRED? YES _____ NO _____ (ADD 50% TO CONNECTION FEES)				

WATER		DISCOUNT	STANDARD	AMOUNT
QUANTITY _____	_____ SERVICE CHARGE FOR 1st OUTLET AT REAR OF BOOTH	\$140.00	\$175.00	
	_____ EACH ADDITIONAL OUTLET WITHIN THE SAME BOOTH	\$80.00	\$110.00	
Size of connections _____ GPM* _____ PSI* _____	Number of connections _____	*plus time and material		
<b>NOTE:</b> Pressure may vary. No guarantee can be made of minimum or maximum pressures.				
If pressure is critical, see reverse side of form #8				
_____ HOT WATER - **THERE IS AN ADDITIONAL CHARGE FOR HOT WATER. (NOT AVAILABLE IN ALL LOCATIONS)				
PLEASE CONTACT <b>DALLAS CONVENTION CENTER</b> PRIOR TO ORDERING HOT WATER. CHARGES WILL BE QUOTED WHEN ORDERING.				

DRAINS		DISCOUNT	STANDARD	AMOUNT
QUANTITY _____	_____ SERVICE CHARGE FOR 1st OUTLET AT REAR OF BOOTH	\$130.00	\$160.00	
	_____ EACH ADDITIONAL OUTLET WITHIN THE SAME BOOTH	\$80.00	\$110.00	
Size of connections _____	Number of connections _____	*plus time and material		

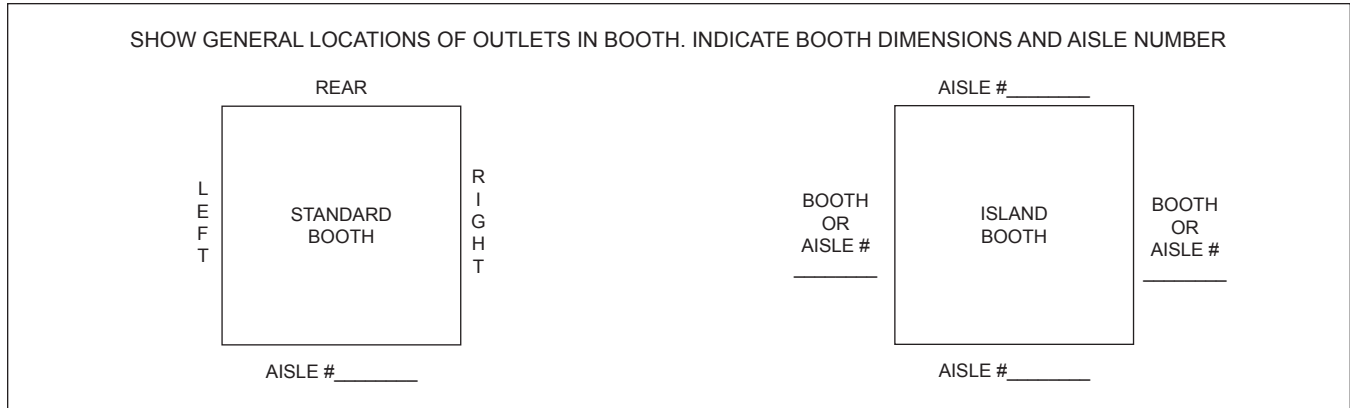
FILL & DRAIN ONLY - TUB - SPA - POOL - TANK - FOUNTAIN, ETC.		DISCOUNT	STANDARD	AMOUNT
QUANTITY _____	A - FILL 1 to 25 gallons	\$60.00	\$75.00	
	B - FILL 26 to 75 gallons	\$75.00	\$100.00	
	C - FILL 76 to 150 gallons	\$100.00	\$125.00	
	D - FILL 151 to 400 gallons	\$200.00	\$225.00	
	E - FILL 401 to 1000 gallons	\$500.00	\$525.00	
	F - FILL 1001 or More Call for Quote			

PRICES INCLUDE A ONE TIME FILL AND DRAIN FOR EACH CONTAINER  
 ADDITIONAL LABOR CHARGES MAY BE MADE FOR EXHIBITORS EQUIPMENT THAT SHOULD LEAK OR CAUSE DAMAGE TO OTHER PROPERTY.

GAS	QUANTITY	DISCOUNT	STANDARD	AMOUNT
		_____ SERVICE CHARGE FOR 1st OUTLET AT REAR OF BOOTH	\$280.00	\$330.00
_____ EACH ADDITIONAL OUTLET WITHIN THE SAME BOOTH	\$225.00	\$280.00	_____	
*NATURAL GAS IS AVAILABLE IN LIMITED AREAS OF EXHIBIT HALLS. PLEASE CONTACT DALLAS CONVENTION CENTER PRIOR TO ORDERING GAS SERVICE.		*plus time and material		_____

\*\*\*ANY WORK NOT COVERED UNDER THE UNIT PRICE WILL BE DONE ON A TIME AND MATERIAL BASIS\*\*\*

**LABOR** LABOR CHARGES IN HALF (1/2) HOUR INCREMENTS. (MINIMUM CHARGE HALF (1/2) HOUR)  
REGULAR TIME RATE \$60.00 PER HOUR.....MONDAY – FRIDAY 8:00AM - 4:30PM (except for holidays)  
AFTER HOURS RATE \$120.00 PER HOUR.....MONDAY – FRIDAY 4:30PM - 8:00 AM, ALL DAY SATURDAYS, SUNDAYS AND HOLIDAYS



### IMPORTANT CONDITIONS AND REGULATIONS

- ALL PLUMBING CONNECTIONS FOR WATER, DRAIN, AIR AND GAS MUST BE MADE BY THE DALLAS CONVENTION CENTER. The rates listed include necessary City Permit and inspections by City Authority enforcing the Codes.  
**WARNING.....ANY CONNECTIONS NOT MADE BY DALLAS CONVENTION CENTER WILL BE SUBJECT TO ADDITIONAL FEES FOR INSPECTION DISCONNECT AND RECONNECTION OF EQUIPMENT.**
- Outlet rates listed cover bringing service from main line to booth and do not include connecting equipment.
- Prices are based upon current rates and are subject to change without notice.
- A separate connection fee will be made for each piece of equipment using connected service whether connected DIRECT OR OTHERWISE.
- KBHCCD-SPECTRA will not be responsible for any cutting or altering of any floor coverings in order to bring utility service to a booth.
- All work performed within booth attaching lines to equipment or under carpet will be charged on a time and material basis in addition to connection fees with a one half (1/2) hour minimum labor charge to install and a one half (1/2) hour minimum labor charge for disconnection.
- Permanent utility boxes, including restroom plumbing fixtures, are NOT to be used for booth operations or disposal purposes. A \$500.00 FINE will be assessed to and collected from any exhibitor involved in this activity.
- Equipment with strict tolerances for water or air pressure, temperature or cleanliness may require regulating devices. Exhibitor should arrange to have their own pressure regulator valve or pump installed. Not supplied or available by KBHCCD-SPECTRA.
- Special equipment requiring company engineers or technicians for assembly, servicing, preparatory work and operation may be executed without "KBHCCD-SPECTRA PLUMBING PERSONNEL" provided the material and work conforms to Dallas Plumbing Code and Dallas County Health Codes and are approved by DCC Plumbing Supervisor. However, all service connections to such equipment shall be made by KBHCCD-SPECTRA plumbing personnel only.
- All material and equipment furnished by KBHCCD-SPECTRA Plumbing Department for this service order shall remain KBHCCD-SPECTRA Plumbing Department property and shall be removed ONLY by KBHCCD-SPECTRA Plumbing Personnel at the close of the show.
- All material and equipment returned damaged, or materials and equipment lost shall be at the expense of the exhibitor and will be billed at the close of the show.
- All services will be disconnected/shut off at conclusion of show unless advance notice has been given and acknowledged.
- All equipment using water must have inlet and outlet properly tagged.
- Credit will not be given for connections ordered or installed and not used.



# Utility Locations

## MANDATORY

To ensure that you're electrical and plumbing outlets are properly placed, a Booth Floorplan must be submitted with your order forms. If you do not have a plan, please use the grid on this page and submit it with your order forms.

To use this grid:

- Indicate the scale of the grid (e.g. 1 square=10 feet) or indicate the dimensions of your booth.
- Mark the adjacent booth numbers or aisle numbers. This will help us orient your service correctly.
- Mark outlet locations, expressed in watts or amps and voltage in each location.
- Return this form with your prepaid order forms.

Show Name: **MRO Americas 2020**

Exhibiting Company: \_\_\_\_\_

Booth #: \_\_\_\_\_

Adjacent booth or Aisle Number: \_\_\_\_\_


Adjacent booth or Aisle Number: \_\_\_\_\_