

# FREEMAN

(888) 508-5054 Fax: (469) 621-5601  
 ExhibitorSupport@freeman.com

NAME OF SHOW: **MRO AMERICAS APR 2022 / April 26 - 28, 2022**

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COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

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CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

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E-MAIL ADDRESS: \_\_\_\_\_

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## HANGING SIGN EQUIPMENT

### INSTRUCTIONS

- All rigging must comply with Show Management rules, regulations and facility limitations.
- Freeman is the exclusive provider of rigging service. Truss and chain motor rental from Freeman includes all material handling charges. All other equipment will be charged at rates published in the service manual.
- All overhead rigging and flown objects must be assembled by Freeman. Exhibitor's display company, and/or I&D representatives, may supervise only, but will not be allowed to assemble, install, or remove rigging or flown objects. No one other than Freeman employees will be permitted in lifts. Please complete the enclosed Labor Order form for labor to assemble/disassemble rigging and flown objects.
- Rigging plots must be submitted in advance by exhibitor. These plots must show the location of the hangpoints, the height above the floor of the hangpoints, and the weight of each point. The plot must show the Booth outline with the Front Aisle for reference.
- Lighting contractors or exhibitors please contact the I & D Dept. at Freeman (214) 634-1463 to review truss and chain hoist requirements, general questions, or assistance in creating a rigging plot.
- For Boom Lift and rigging crew, use the Freeman Hanging Sign Labor order form.
- A Structural Integrity Statement form must be included for any exhibitor supplied flown objects.
- Hanging Sign rules will apply to any exhibitor supplied flown objects.

### RENTAL PRICES

- **Electrical service requirements for hoists must be ordered in advance on the enclosed Electrical Order Form.**
- Black truss available for a 20% surcharge.
- **Orders received after deadline date will be an additional 30%.**

|                                 |             |         |
|---------------------------------|-------------|---------|
| _____ 1/2 Ton Hoist .....       | \$115.00 ea | = _____ |
| _____ One Ton Hoist.....        | \$60.00 ea  | = _____ |
| _____ 20.5" Box Truss .....     | \$38.10 ft  | = _____ |
| _____ 12" Box Truss .....       | \$45.00 ft  | = _____ |
| _____ 400 lb. Sign Rotator..... | \$754.85 ea | = _____ |

Please supply these items with order form, if applicable:

- Rigging Plot
- Electrical Order Form
- Installation & Dismantle Labor Order Form
- Structural Integrity Statement

### TOTAL COST

|           |   |           |            |
|-----------|---|-----------|------------|
| _____     | + | _____     | = \$ _____ |
| Sub-Total |   | 8.25% Tax | Total Cost |

## PAYMENT INFORMATION

Freeman only accepts payment information electronically. Place your order on [FreemanOnline](#) or follow the steps below to provide your payment information electronically and submit your order forms.

***Freeman will no longer accept cash payments for any Freeman services.***

### 1. Submit your payment information

Proceed to our electronic Freeman Pay site to securely submit your payment information

<https://www.freemanpay.com/452782>

### 2. Submit your order

Upload your order forms through the same link used to submit your payment information

- **Both your order and your payment must be received by the discount price deadline date to guarantee discount pricing.**
- **Orders received without payment or after the discount price deadline date will be charged at the standard price.**
- **Copies of invoices may be picked up from the Freeman Service Center prior to show closing.**