

CABLE SERVICE ORDER FORM



Georgia World Congress Center

285 Andrew Young International Blvd.
Atlanta, GA 30313

Engineering Dept.: Phone: (404) 223-4800 Fax: (404) 223-4813

MRO Americas Conference & Exhibition

Event dates: April 9-11, 2019

Standard Rates will be applied to all orders recieved via fax,
mail, or email engorders@gwcc.com

Discounted rates available 21 calendar days prior to the FIRST DAY OF SHOW OPENING when ordering online: www.gwcca.org

Booth No. _____	Company Name _____	
Telephone No. () _____	Fax No. () _____	E-MAIL: _____
Address _____	City _____	State _____ Zip Code _____
Contact Name _____	Signature _____	

Basic Service Rates and Conditions

Basic cable television service with signal provided by **Comcast** is offered by the Georgia World Congress Center.
This service provides the latest news, weather, financial information and in-season sports spectacles.

Electrical service must be ordered separately to power all television sets.

Cable Services

Service	Number of Services	Floor Rate	Amount	
Cable TV		\$330		
Closed Circuit Channels		\$480		

**Additional on-site labor charges may apply.

LABOR		
Sunday-Saturday (including holidays)		
Qty. of Hours	Hourly Rate	Total Labor
	\$75	
TOTAL CHARGES:		

POWER WILL BE PLACED IN THE REAR OF THE BOOTH, UNLESS OTHERWISE DESIGNATED.

SUBMIT DIAGRAM FORM INCLUDING BOOTH ORIENTATION

NOTES:

*Please see pg.2 for "Important Conditions & Regulations".
*All TV sets must be CABLE READY or have multi-channel converters.

For Congress Center Use Only	
	Adjusted Total: \$ _____
	Paid in Advance: \$ _____
	Paid on Show Site: \$ _____
	Balance/Credit: \$ _____
	_____ Payment Received by _____

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IMPORTANT CONDITIONS & REGULATIONS

1. **TO QUALIFY FOR DISCOUNTED RATES-Orders with payment must be received 21 calendar days prior to the FIRST OPEN SHOW DATE.**
2. Notification of cancellations **must be received in writing** a minimum of fourteen **(14) calendar days prior to**
3. **PAYMENT IN FULL** is due at time services are ordered.
4. **Credit will not be given for electrical service installed and not used.**
5. Any complaint or claim must be brought to the Service Desk prior to the end of the event. The exhibitor shall maintain insurance as necessary to protect against loss or damage to equipment and property in accordance with Georgia World Congress Center license agreement.
6. All material and equipment furnished by Georgia World Congress Center for this service order shall remain the property of the Congress Center and shall be removed **ONLY** by house technicians at the close of show.
7. Unless otherwise directed, Georgia World Congress Center electricians are authorized to cut floor coverings to permit installation of services.
8. All equipment to be connected by Georgia World Congress Center must comply with NEC, federal, state and local codes.
9. Prices are based upon current wage rates and are subject to change without notice.
10. **Under no circumstances shall anyone other than a "house electrician" make electrical connections.** However; company engineers and technicians who are required to **assemble, diagnose, wire and service** equipment may be allowed to execute work subject to approval of Georgia World Congress Center Engineering Department.
11. Wall outlets, columns and permanent building outlets are **not** to be obstructed at any time.
12. **All electrical cords and appurtenances must be supplied by the Georgia World Congress Center Engineering Department.**
13. Signal is provided by Comcast.
14. Electrical Services at the prevailing Rates must be ordered separately.

Questions regarding service should be directed to:

Georgia World Congress Center
Engineering Department
285 Andrew Young International Boulevard, NW
Atlanta, GA 30313-1591 USA
Telephone: 404.223.4800
Fax: 404.223.4813