



Georgia World Congress Center
 285 Andrew Young International Blvd
 Atlanta, GA 30313

Engineering Dept: 404-223-4800 Fax: 404-223-4813

MRO Americas Conference & Exhibitions

Event dates: **April 9-11, 2019**

Standard Rates will be applied to all orders received
 via fax, mail, or emails to engorders@gwcc.com

Discounted rates available 21 calendar days prior to the FIRST DAY OF SHOW OPENING when ordering online: www.gwcca.org

Booth No. _____ Company Name _____
 Telephone No. (____) _____ Fax No. (____) _____ **Email:** _____
 Address _____ City _____ State _____ Zip Code _____
 Contact Name _____ Signature _____

ELECTRICAL					
120 Volt 1 Phase (single outlet)	Standard Rate	Qty	Overhead add 50%	24 Hour Service add 50%	Total
5 AMPS	\$165				
10 AMPS	\$219				
15 AMPS	\$250				
20 AMPS	\$289				
208 Volt 1 Phase (single outlet)	Standard Rate	Qty	Overhead add 50%	24 Hour Service add 50%	Total
20 AMPS	\$331				
30 AMPS	\$430				
40 AMPS	\$529				
50 AMPS	\$661				
60 AMPS	\$827				
80 AMPS	\$1,026				
100 AMPS	\$1,290				
150 AMPS	\$1,985				
200 AMPS	\$2,646				
208 Volt 3 Phase (No Receptacles; Direct tie-in)	Standard Rate	Qty	Overhead add 50%	24 Hour Service add 50%	Total
20 AMPS	\$562				
30 AMPS	\$761				
40 AMPS	\$959				
50 AMPS	\$1,091				
60 AMPS	\$1,324				
80 AMPS	\$1,787				
100 AMPS	\$2,184				
150 AMPS	\$3,440				
200 AMPS	\$4,234				
300 AMPS	\$6,076				
400 AMPS	\$7,441				
480 Volt 3 Phase (No Receptacle; Direct tie-in)	Standard Rate	Qty	Overhead add 50%	24 Hour Service	Total
20 AMPS	\$1,126				
30 AMPS	\$1,588				
40 AMPS	\$1,985				
50 AMPS	\$2,316				
60 AMPS	\$2,672				
80 AMPS	\$3,970				
100 AMPS	\$4,410				
150 AMPS	\$6,212				
200 AMPS	\$8,599				
300 AMPS	\$13,230				
400 AMPS	\$17,861				

SPECIAL SERVICES				
Item Name	Description	Rate	Qty	Total
Par 64	1000 watt can light installed in the ceiling	\$316 ea		
Single Extension Cord	25-50 ft single receptacle extension cord	\$19 ea		
Quad Extension	4 Outlet receptacle box	\$24 ea		
Multi-outlet	Receptacle adapter	\$10 ea		
Distribution Panel	100A-200A Panel	\$250 ea		
Transformers		Call for Quote		

***Additional on-site labor charges may apply.*

ELECTRICAL LABOR		
Sunday-Saturday (including holidays)		
Qty. of Hours	Hourly Rate	Total Labor
	\$75.00	

NOTES:

*** All 208v service or higher require a minimum of 1hr of labor.
 A minimum of 1hr labor will be applied
 for all services routed beyond the back of the booth.
 *Please see pg. 2 for "Important Conditions & Regulations".**

TOTAL for THIS ORDER=

**POWER WILL BE PLACED IN THE
 REAR OF THE BOOTH, UNLESS
 OTHERWISE DESIGNATED.
 * Power for Larger Scaled booths will not be
 installed without a booth diagram
 SUBMIT DIAGRAM
 INCLUDING BOOTH ORIENTATION**

For Congress Center Use Only

Adjusted Total: \$ _____
 Paid in Advance: \$ _____
 Paid on Show Site: \$ _____
 Balance/Credit: \$ _____

(Payment Received by)

Notes or Special Instructions:

Payments made via Wire Transfers:

Name: Wells Fargo Bank
 360 Interstate North Parkway
 Suite 500
 Atlanta, GA 30339
 Routing Number: 121000248
 Acct #: 2000070123287
 Chips ID 0407
 Swift ID PNBPU533
 Type of Account: Checking

Payments made via Check:

Payable to: GWCCA
 285 Andrew Young
 Int'l Blvd. NW
 Atlanta, GA 30313

Please reference event name and
 booth number.



DRILLING OF EXHIBIT HALL FLOORS

Authorization to anchor into the exhibit hall floors must be secured from the Georgia World Congress Center. A detailed description of the equipment and/or machinery that will be anchored along with a floor plan detailing location of the anchors must be submitted a minimum of 60-days prior to load-in of the show. A copy of this completed and signed form must also be included.

The exhibit halls are designed for compressive loads in accordance with ASHTO-20 for a uniform load of 350 lbs. per square foot and not for vertical loads. GWCC Engineers will complete all drilling, install on behalf of the exhibitor anchors provided by the GWCC, remove anchors and refill all holes. Anchors are limited to a depth of 5” and have to maintain a clear distance of 18” from expansion and control joints. To maintain the structural integrity of the floor slab, the number of anchors is limited to one anchor per three square feet of area. The exact location and depth of utility conduit lines is not known.

The exhibitor is responsible for the cost per anchor/hole (\$250 each), the labor to drill/install anchors, labor/materials to re-fill, any damages resulting from the drilling of holes, and any necessary repairs.

Show Name:

Exhibitor/Company Name:

Booth Number:

Exhibitor/Company Address:

Exhibitor/Company Main Contact:

Telephone Number:

Email Address:

(Signature of Representative) (Date)

Please submit to:

Georgia World Congress Center

Event Services Department

285 Andrew Young International Blvd NW

Atlanta, GA 30313-1591

Or email to cchadwick@gwcc.com subject line ‘Show Name’ Anchoring Request

Please contact the Georgia World Congress Center Event Services Department at 404-223-4300 with any questions.

PAYMENT AUTHORIZATION FORM



Georgia World Congress Center Georgia Dome

285 Andrew Young International Blvd.
Atlanta, GA 30313
Engineering Department
Telephone: (404) 223-4800 Fax: (404) 223-4813

MRO Americas Conference & Exhibition

Event dates: **April 9-11, 2019**

Standard Rates will be applied to all faxed

emailed engorders@gwcc.com or mailed orders

Please complete the information requested below and return this form with your orders. You may choose to pay by check (payable to the Georgia World Congress Center), credit card, or bank wire transfer.

We require your credit card authorization to be on file before we process your order(s) for service. We reserve the right to use this authorization to charge your credit card account for any unpaid balance due or for any additional amounts incurred as a result of show site orders placed by your representative.

WIRE TRANSFER

In order to accurately process the transfer of funds from your account, please complete the following information and fax it along with a copy of the wire receipt to the fax number printed on the header of this page.

NOTE: A service charge may be added for processing U. S./International wire transfers by your banking institution

The following information must be included on the bank copy of the wire transfer confirmation:

✓ Name of Event You Are Attending

✓ Exhibiting Company Name

✓ Booth Number

✓ **Banking Institution Information:**

Bank Name: Wachovia Bank
Address: 191 Peachtree Street
Atlanta, GA 30303

Please call for the following information:

Routing # Account #
Account Type Swift Code

CREDIT CARD INFORMATION

Type of Card: AmEx M/C VISA Discover Card Diners Club

Credit Card #:

Expiration Date:

Billing Address: _____

City, ST, Zip: _____

Name as it appears on card: _____

Authorized Signature: _____

EXHIBITING COMPANY INFORMATION

Please complete the following information:

COMPANY NAME: _____ BOOTH #: _____

COMPANY ADDRESS: _____ PHONE: () _____ - _____

CITY/STATE/ZIP _____ FAX: () _____ - _____

CONTACT NAME: _____ EMAIL: _____

Electrical Connectors



Georgia World Congress Center

285 Andrew Young International Blvd.
Atlanta, GA 30313

Engineering Dept.:Phone: (404) 223-4800 Fax: (404) 223-4813

A female connector will be provided on the electrical service from GWCC. A male plug will need to be provided by the exhibitor to match the corresponding connector for the desired power supply. If the plug is not pre-installed on the exhibitors equipment a plug will be provided with a labor charge.

120 Volt 1 Phase	NEMA connector provided by GWCC
5 AMPS	5-15R
10 AMPS	5-15R
15 AMPS	5-15R
20 AMPS	5-15R
208 Volt 1 Phase	NEMA connector provided by GWCC
20 AMPS	L14-20R
30 AMPS	L21-30R
40 AMPS	L21-30R
50 AMPS	HBL26516(Non NEMA)
60 AMPS	HBL26516(Non NEMA)
80 AMPS	Cam Locks with ground and neutral reversed (Three Female hot leads, male ground and male neutral)
100 AMPS	Cam Locks with ground and neutral reversed (Three Female hot leads, male ground and male neutral)
150 AMPS	Cam Locks with ground and neutral reversed (Three Female hot leads, male ground and male neutral)
200 AMPS	Cam Locks with ground and neutral reversed (Three Female hot leads, male ground and male neutral)
208 Volt 3 Phase	NEMA connector provided by GWCC
20 AMPS	L21-20R
30 AMPS	L21-30R
40 AMPS	L21-30R
50 AMPS	HBL26516(Non NEMA)
60 AMPS	HBL26516(Non NEMA)
80 AMPS	Cam Locks with ground and neutral reversed (Three Female hot leads, male ground and male neutral)
100 AMPS	Cam Locks with ground and neutral reversed (Three Female hot leads, male ground and male neutral)
150 AMPS	Cam Locks with ground and neutral reversed (Three Female hot leads, male ground and male neutral)
200 AMPS	Cam Locks with ground and neutral reversed (Three Female hot leads, male ground and male neutral)
300 AMPS	Cam Locks with ground and neutral reversed (Three Female hot leads, male ground and male neutral)
400 AMPS	Cam Locks with ground and neutral reversed (Three Female hot leads, male ground and male neutral)
480 Volt 3 Phase	NEMA connector provided by GWCC
20 AMPS	L22-20R
30 AMPS	L22-30R
40 AMPS	L22-30R
50 AMPS	Mini cam Locks with ground and neutral reversed (Three Female hot leads, male ground and male neutral)
60 AMPS	Mini cam Locks with ground and neutral reversed (Three Female hot leads, male ground and male neutral)
80 AMPS	Cam Locks with ground and neutral reversed (Three Female hot leads, male ground and male neutral)
100 AMPS	Cam Locks with ground and neutral reversed (Three Female hot leads, male ground and male neutral)
150 AMPS	Cam Locks with ground and neutral reversed (Three Female hot leads, male ground and male neutral)
200 AMPS	Cam Locks with ground and neutral reversed (Three Female hot leads, male ground and male neutral)
300 AMPS	Cam Locks with ground and neutral reversed (Three Female hot leads, male ground and male neutral)
400 AMPS	Cam Locks with ground and neutral reversed (Three Female hot leads, male ground and male neutral)



Georgia World Congress Center

285 Andrew Young International Blvd.

Atlanta, GA. 30313

Engineering Department:

(404) 223-4800 Fax: (404) 223-4813

Submit orders online at www.gwcc.com

10 x 10 Booth Layout

Back of Booth: _____

Indicate Adjacent Booth or Aisle Number: _____

Indicate Adjacent Booth or Aisle Number: _____

Front of Booth: _____

Show Name: _____

Booth #: _____ Company _____

Contact Name: _____ Phone # _____

SPECIAL REQUIREMENTS

POWER REQUIREMENTS ABOVE 400-AMPS, SPECIAL VOLTAGE AND TRANSFORMERS ARE AVAILABLE – PRICES UPON REQUEST

IMPORTANT CONDITIONS AND REGULATIONS

1. This Electrical Services Order Form must be used to order all Electrical Services. **TO QUALIFY FOR DISCOUNTED RATES – Orders must be submitted at least twenty-one (21) calendar days prior to the scheduled show opening date. Onsite orders are subject to a minimum one hour labor charge**
2. Notification of cancellations **must be received in writing** a minimum of **fourteen (14) calendar days** prior to the scheduled show opening date. Credit will not be given for electrical service installed but not used.
3. Payment in full and a scaled diagram indicating the number and location of outlets, including the booth's dimensions and neighboring booth/aisle numbers **MUST** be included before services are provided.
Orders without payment will NOT be processed and service will be withheld until payment is received.
4. Any complaint or claim must be brought to the Service Desk prior to the close of the Event. The Exhibitor shall maintain such insurance as necessary to protect against loss or damage to any equipment or other property. The Exhibitor agrees to bear the risk of inadequacy or failure of any insurance or any insurer insuring the Exhibitor or the Event Licensee or their respective equipment or other property.
5. All equipment and other property furnished by the Georgia World Congress Center Authority under this Electrical Services Order Form shall remain the property of the Authority and may be removed only by house technicians following conclusion of the Event.
6. Unless otherwise authorized in writing by the Georgia World Congress Center Authority, only Georgia World Congress Center electricians are authorized to cut floor coverings to permit installation of services.
7. All equipment to be connected by Georgia World Congress Center must comply with NEC, federal, state, and local codes, and the directives of the Georgia World Congress Center Authority's Engineering Department.
8. Prices are based upon rates at the time of the order and are subject to change without notice.
9. Moreover, engineers and technicians employed by or under contract with the Exhibitors or Event Licensees must obtain advance written authorization from the Georgia World Congress Center Authority prior to assembling, diagnosing, wiring or servicing any electrical equipment.
10. Exhibitors and Event Licensees are required to ensure that outlets, columns and permanent building outlets are not obstructed at any time.
11. **All electrical cords and appurtenances must be supplied by the Georgia World Congress Center Engineering Department.**
12. Rates quoted cover routing of service to the rear of the booth in the most convenient manner. Special routing, connection of equipment and all other work will be charged on a time and material basis in addition to service rate.
13. All equipment shall be properly tagged and wired by the Exhibitor with complete information as to type of current, voltage, phase, cycle, horsepower, and such other information as the Georgia World Congress Center Engineering Department reasonably may require.
14. Electrical power for lights and displays may be turned on daily approximately one hour prior to Event opening time and off at approximately Event closing time. Twenty-four (24) hour power may be requested for services that require continuing electrical service after-hours (e.g., refrigerators, programmable machinery, etc.). Provided, however, the Exhibitor and the Event Licensee both acknowledge that electrical power is generated and delivered by a public utility and, that being the case, the Georgia World Congress Center Authority cannot guarantee that electrical power will be available continuously or without interruption. The Exhibitor and the Event Licensee acknowledge and accept the risk that such electrical power interruptions may occur from time to time.
15. Not with standing any of the provision of this order form, in any event neither the Authority nor the Exhibitor shall be liable for any consequential damages, and the Authority's liability shall not exceed the fees paid to and received by the Authority in respect of this order form.
16. This Electrical Services Order Form, as executed and approved, shall constitute the entire agreement between the Authority and the Exhibitor, and no change in or modification of this Electrical Services Order Form shall be binding upon the Authority unless the change or modification is in writing, and is consented to and approved by the Authority.